



Job Description

School Counselor

2-Year Employment Contract

Start Date: August 1, 2025

SUMMARY: The School Counselor promotes and enhances the social-emotional well-being of the secondary school students (Grades 6-12). The role encompasses the following Five Critical Responsibilities:

1. The School Counselor provides high-quality, ethical Counseling Services to secondary school students (individual and small group) experiencing social, emotional, and/or mental health challenges.
2. The School Counselor is the coordinator for the secondary school Advisory Program: Designing and facilitating learning experiences whereby all students are empowered to flourish in both their social-emotional and academic lives.
3. The School Counselor provides guidance and coaching support to the Faculty Advisors and classroom teachers as they implement the best classroom strategies to ensure the respect and dignity of all students is promoted and maintained.
4. The School Counselor supports parents by offering regularly scheduled workshops and “coffee talks” focusing on child well-being at home and at school.
5. The School Counselor is an important member of the Child Safeguarding Team ensuring the school community is adhering to the best international practices to protect children from all forms of harm, abuse, and neglect. The School Counselor will be an ongoing and active member of the international schools’ *Safeguarding Collaborative Network*, which is a collaborative effort among international schools in Yangon, Myanmar.

Reporting directly to the Secondary School Principal, the School Counselor ensures child well-being and safety are a schoolwide priority reflecting the Vision and Mission of the school as expressed in the Schoolwide Learning Outcomes and Global Competencies.

Minimum Qualifications

- Qualification/Credential in Counseling Children and Young People
- Current Teaching License
- Master’s Degree in Counseling or Related Field
- 3 years’ experience as a School Counselor or similar role
- Knowledge and understanding of best Child Safeguarding Practices
- Digital fluency in *Google Workspace for Education*
- Ability to use multiple technologies for communication and data analysis



Additional Responsibilities

1. Possibility of teaching an AP Psychology course.
2. Guide and support students in their program of study course selections.
3. Identify and build relationships with local mental health services.
4. Participate in professional development activities and keep current with latest child/young adult counseling research and best practices.
5. Arrange and deliver relevant training to faculty as needed or as directed.
6. Assume additional duties commensurate with responsibilities as assigned by the School Director
7. Advance creative ideas toward meeting the learning and well-being needs of *"today's students for tomorrow's world"*

To Proceed

Please email the following materials to the School Director: mgordon@yangonacademy.com

- Cover Letter
- CV
- 3 Reference Contacts, including most recent/current supervisor
- Criminal Background Check
- Copies of Diplomas and Certificates/Licenses